

2007-08 MHSAA COMMITTEE MEMBERSHIP NOMINATIONS

A procedure has been adopted and recently refined by the Representative Council to select MHSAA committee members. In the early spring of 2007, all superintendents, principals, athletic directors, coaches and board of education members who desire to serve on MHSAA committees may submit their names for nomination. This is a summary of the make-up and responsibilities of MHSAA standing committees:

DESCRIPTION OF MHSAA COMMITTEES

SPORT COMMITTEES

Baseball/Softball, Basketball, Bowling, Competitive Cheer, Cross Country/Track & Field, Football, Golf, Gymnastics, Ice Hockey, Boys Lacrosse, Girls Lacrosse, Skiing, Soccer, Swimming & Diving, Tennis, Volleyball, Wrestling

1. Consist of a balance of administrators and varsity coaches in the particular sport, plus the president of the coaches association for that sport.
2. Responsible for:
 - (a) recommending to the Representative Council changes regarding MHSAA regulations relative to the sport.
 - (b) recommending to the staff procedures, sites, and assignments for the MHSAA tournament in that sport.

Note: Some sport committees serve multiple functions including officials selection, tournament sites, and seeding.

TOURNAMENT COMMITTEES

Girls & Boys Basketball (meets twice), Cross Country/Track & Field Site Selection, Track & Field Standards, Volleyball

1. Consist of administrators.
2. Responsible for selecting sites and assigning teams for all levels of MHSAA tournaments in the particular sport.

SEEDING COMMITTEES

Girls Tennis Area Seeding Directors, Boys Tennis Area Seeding Directors

1. Consists of tournament managers and varsity coaches.
2. Responsible for determining seeded players and their positions in each flight and for assisting tournament managers in conducting the tournament draw.

OFFICIAL SELECTION COMMITTEES

Baseball, Boys Basketball, Girls Basketball, Competitive Cheer, Football, Gymnastics, Ice Hockey, Boys Soccer, Girls Soccer, Softball, Volleyball, and Wrestling

1. Consist of tournament managers, athletic directors and coaches.
2. Responsible for selecting officials for most levels of tournaments in most sports.

OTHER STANDING COMMITTEES (Established and appointed by the Representative Council for specific purposes)

1. **Athletic Equity Committee** - Committee is to meet once a year to recommend to the Representative Council annual objectives designed to encourage participation by more women and minorities in interscholastic coaching, officiating and administrative positions.

2. **Awards Committee** - This committee meets once as a group and corresponds throughout the year to establish policies and procedures and to nominate and screen candidates for four MHSAA awards: Forsythe, Bush, Norris, and Women in Sports Leadership.
3. **Classification Committee** - The committee meets annually to study and make recommendations to staff and Council regarding policies and procedures of classifying schools for tournaments and elections. It consists of two representatives each from MASB, MASA, MASSP, and MIAAA, plus other appointees to assume adequate representation of all sizes and types of schools.
4. **Board of Canvassers** - Comprised of a superintendent, two high school principals, one junior high/middle school principal, and one athletic director. Members are responsible for counting the ballots for the election of Representative Council members and members of the Upper Peninsula Athletic Committee. Generally, the committee meets only once, but in the event of ties or runoffs, the entire committee or a portion of the committee returns for the purpose of counting runoff ballots.
5. **Junior High/Middle School Committee** - This committee is comprised of junior high/middle school principals and athletic directors to review rules and regulations as they pertain to junior high/middle schools.
6. **Officials Review Committee** - This committee meets for the purpose of reviewing issues and concerns related to all officials in order to put forth recommendations to the MHSAA Representative Council which may guide the evolution and development of officials services and programs.
7. **Scholar-Athlete Committee** - Established to administer the MHSAA Scholar-Athlete program, this committee consists of approximately 80 people to review award applications.
8. **Trophy & Medal Committee** - This committee of two superintendents, two principals and one coach meets to recommend to the Council trophies and medals to be distributed at MHSAA postseason tournaments. ■

CRITERIA FOR NOMINATION AND SELECTION OF MHSAA COMMITTEE MEMBERS

There are several criteria to consider before completing the Nomination Form:

1. Coaches must be employed by the school and be able to obtain release time from school.
2. The nominee should have at least two years of experience in the position currently holding.
3. Most committees require only a one meeting date commitment at the MHSAA building in East Lansing. Committee meetings are held during the work week.

Appointments to committees are based on the following criteria:

1. Committees should have male, female, and minority membership which reflects the total pool of available personnel.
2. Committees should maintain geographic and class size representation.
3. Some administrators will be appointed to sport committees.
4. The coaches association president/secretary of each sport is appointed to that sport committee, if the person is a school employee. If the President/Secretary is not a school employee, the Association must send a designee who is an administrator, faculty member or board of education member of an MHSAA member school.

Names of nominees will be submitted to the Representative Council for selection.

Over 750 people will be selected from the list of nominees submitted to serve on 44 MHSAA committees.

— USE THE FORM ON THE NEXT PAGE —

MHSAA COMMITTEE MEMBERSHIP NOMINATION FORM

Member school superintendents, principals, athletic directors and coaches are eligible to be a member of any one of the following MHSAA committees for the 2007-08 school year. If you desire to place yourself as a nominee complete this form and mail it to the MHSAA office by March 15, 2007. **THE PRINCIPAL MUST sign this form for it to be considered a valid nomination for athletic directors and coaches.**

Schools may choose to use this form for more than one nomination. The following form lists the committee and the month in which the meeting will be held. Please print the nominee's name and title (**specify boys or girls if a coach**) on the appropriate line.

Committee	Meeting Month	Nominee's Name & Title
Girls/Boys Basketball Tourn.	Sept. & May	Ms/Mr
Volleyball Site Selection	September	Ms/Mr
Board of Canvassers	September	Ms/Mr
Gymnastics	October	Ms/Mr
Girls Tennis Seeding	October	Ms/Mr
Athletic Equity	October	Ms/Mr
Awards	October	Ms/Mr
Ski	November	Ms/Mr
Volleyball Rules	November	Ms/Mr
Baseball/Softball Site Selection	November	Ms/Mr
Golf	November	Ms/Mr
Track & Field Standards	December	Ms/Mr
Basketball Rules	December	Ms/Mr
Tennis	January	Ms/Mr
Baseball/Softball Rules	January	Ms/Mr
Classification	January	Ms/Mr
Cross Country/Track & Field Reg.	January	Ms/Mr
XC/TR & FD Site Selection	January	Ms/Mr
Football	January	Ms/Mr
Junior High/Middle School	January	Ms/Mr
Wrestling	January	Ms/Mr
Boys Lacrosse	Jan. & May	Ms/Mr
Girls Lacrosse	Jan. & May	Ms/Mr
Scholar-Athlete	February	Ms/Mr
Soccer	February	Ms/Mr
Competitive Cheer	March	Ms/Mr
Swimming & Diving	March	Ms/Mr
Bowling	March	Ms/Mr
Ice Hockey	May	Ms/Mr
Boys Tennis Seeding	May	Ms/Mr

City/School _____ Principal _____ (Signature)

RETURN TO MHSAA NO LATER THAN MARCH 15, 2007